



JOB DESCRIPTION

Position: TECHNICAL COORDINATOR

Classification: Full Time

Reporting Relationship: Reports directly to the Worship and Creative Arts Director

The vision of Covenant Church is to build a community to reach a community. We are committed to being missional, relevant, accessible, relational and transformational. We strive to be a place known for what we're for instead of what we're against, a safe place for people to explore and discover the greatness of God.

We are about to move into our expanded facilities, more than doubling our space, and we are looking for a Technical Coordinator to be an integral part of what God has planned and purposed for Covenant.

Core Objective:

The position will ensure excellent audio, video and lighting support for all weekend services as well as midweek and special events in coordination with ministry departments.

Role Specific Responsibilities:

- **Front of House (FOH)** - FOH audio, stage management, set up/tear down, and general equipment maintenance.
- **Live Stream** - Live stream mix, recording and broadcasting.
- **Lighting** - Live house lighting, fixture maintenance, developing looks and environments.
- **Service Elements** - Oversee in-service elements such as slides, sermon notes, etc.
- Develop systems to ensure that all production stations are properly operated, serviced, and maintained including installation and training of team members on new equipment.
- Run FOH audio or other positions when trained volunteers are unavailable.
- Meet regularly with Creative Arts Team for debrief of past services and plan upcoming services and series.
- Work with Communications Director and support technical needs.
- Oversee volunteer recruitment, training and scheduling for production teams.

Core Qualifications:

- Mature and passionate follower of Christ who supports the vision, mission, values and culture of Covenant Church.
- Willingness to sacrifice artistic ambition in consideration of content, and time restraints while maintaining clarity for all audiences.
- Can easily "switch gears" on short notice and embrace flexibility when priorities shift.
- Proven experience and ability in leading and equipping volunteers.
- Able to adapt, troubleshoot and solve problems on the fly with little to no notice.
- Able to handle multiple moving parts of service production efficiently and effectively.
- An avid learner and innovator with a desire to grow and lead Covenant's technology to new levels.
- Experience with Waves multi-rack or plugins, ProPresenter and Planning Center preferred.
- General lighting knowledge (DMX, Art-Net)
- General FOH mixing
- General Video/broadcast knowledge

All inquiries and questions can be directed to Executive Pastor Rob Bloss by email at Robb@covenantdoylestown.org