

Women's Director: Position Description

The role of the Women's Director is to provide leadership for the spiritual health and vitality of women at Covenant Church, primarily through Women's Community Groups. Additionally, she will play a critical role in representing women at Covenant as an executive level member of the staff. The right woman for this job will have an active and evident faith in Jesus Christ and be deeply committed to Covenant's Mission, Vision, Values, and theological convictions.

Position Objectives:

The primary objectives of this role are to develop women in the Leadership Pipeline, lead a Women's Council that will provide teaching, connection, relational, and intentional spiritual growth opportunities for all ages and life stages of adult women at Covenant, and participate directly in gathering and sharing wisdom about women's needs at Covenant to our Elder Board. In addition, you would...

- Be a peer to the Adult Ministry Pastor, balancing his ministry to men with a likeminded ministry to women and cooperating to build up ministry to all adults in Covenant and the community
- Oversee all Women's Community Groups
- Facilitate some groups, with a primary goal of giving away leadership to developed and equipped women
- Effectively connect women to groups, whether Women's, Young Adult, Mixed, or Married Groups (consider the change below for this point)
- Collaborate with all staff so all women's initiatives are "in sync" with the vision and values of the church and the church calendar
- Promote and provide organization, evaluation, and quality control on all things pertaining to Women's Ministry at Covenant
- Develop a broad network of resources for women's ministry through the PCA, local churches, and beyond
- Other duties as necessary that pertain to adult ministry at Covenant Church

This position is full time, salaried, exempt. The Women's Director will maintain regular office hours, attend and occasionally assist in worship services, participate in staff meetings, participate in holidays and church-wide events, and be a voice to the highest levels of leadership at Covenant while promoting other women's voices to the same. Her direct report will be the Lead Pastor. She will serve on the Executive Leadership Team and be invited to present at the Elder Board on a regular basis, serving a critical role in gathering and sharing wisdom about women's needs at Covenant.

Qualifications and Competencies:

Member or willing to pursue membership at Covenant Church; familiar with and largely agrees with the Westminster standard of faith; able to teach with relevance and a focus on connection and transformation; good communicator with individuals, mid-sized and large groups; desires and facilitates collaboration; possesses a sense of personal security in Christ that manifests as maturity, trustworthiness, humility, and passion; technologically competent; minimum of Bachelor's education; ministry experience; ministry related coursework and/or seminary education strongly preferred.