

## Position Description

The Children's Ministry Director leads the vision, development, and implementation of programs that nurture the spiritual growth of children from infancy through elementary school. This role involves working closely with children, parents, volunteers, and staff to create a safe, engaging, and spiritually enriching environment.

**Direct Oversight:** Children Ministry Volunteers and the children (birth – 5<sup>th</sup>) with connections to their parents

## Responsibilities

- **Vision & Leadership:**  
Develop a clear ministry vision aligned with the church's mission. Lead, recruit, and train volunteers. Foster an inclusive environment for children of all backgrounds.
- **Program Development:**  
Oversee Sunday school, midweek programs, and special events like VBS. Refine and improve biblically sound curriculum. Plan annual events for children and families.
- **Safety & Security:**  
Ensure compliance with child protection policies. Maintain clean and safe ministry spaces. Collaborate to conduct background checks and provide volunteer training.
- **Parent Engagement:**  
Build relationships with parents, keep them informed of events, and provide resources to reinforce biblical teachings at home.
- **Administration:**  
Manage the children's ministry budget, maintain records, and oversee volunteer schedules.
- **Collaboration:**  
Work with other ministry leaders for a cohesive church experience.

## Characteristics

- Enjoys a living relationship with Jesus, can clearly articulate the gospel and a personal testimony of faith in Jesus; steeped in the Bible and the historic Christian faith
- Strong ability to interact with all age groups
- Passionate about working with children with joy, creativity, and enthusiasm
- Lover of the church who has a vision for her beauty, health, and growth
- Responsible, independent worker, able to take on multiple tasks required for the execution of the ministry

## Qualifications

- **Education & Experience:** Bachelor's degree in Elementary Education, Early Childhood Education, Sociology, Theology or a related field preferred.  
Leadership experience in children's ministry or a related area of ministry.
- **Skills:** Strong leadership, organizational, and communication skills. Proficient in technology and collaborative work.

## Oversight Description

**Full-Time / Reporting to the Family & Executive Pastor**